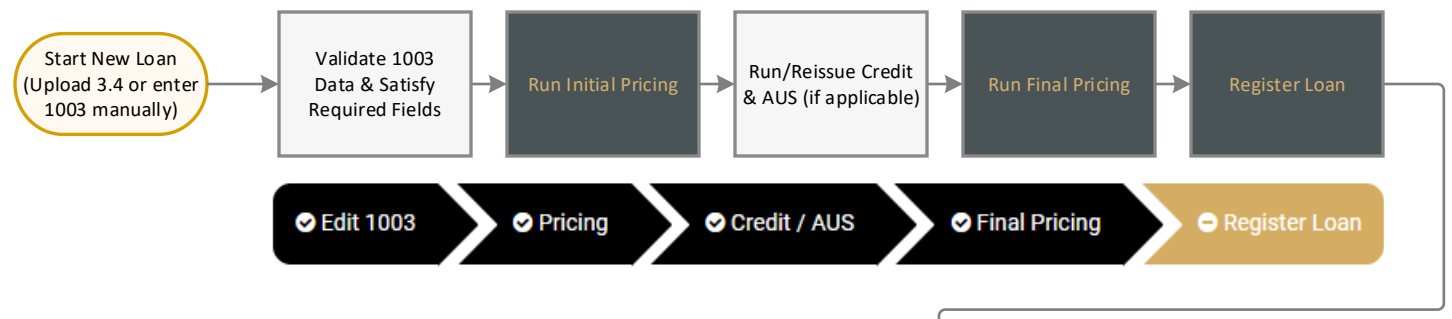


CLOSR | Broker Workflow

Loan Registration



REQUESTS

ADVERSE LOANS

- Loans not yet disclosed can be archived by the Broker.
- Loans that adverse after initial disclosures can be requested in the Request Tab > Adverse.

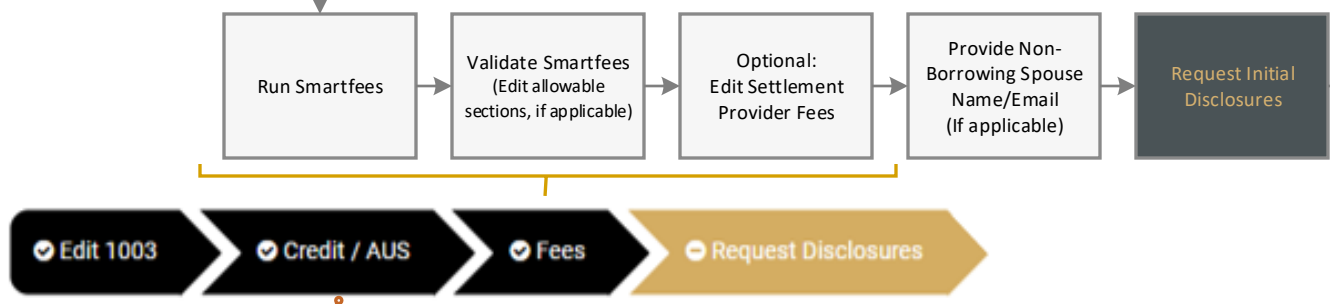
LOAN CHANGES

- The 1003 locks down after loan is locked or loan is submitted to Underwriting, whichever occurs first.
- Post-Lock changes (loans not yet submitted to UW) can be made following the steps below.
- Post-Submittal changes should be requested under the Request Tab > COC.

CD ORDER

- Once LE is sent AND loan is locked, CD can be ordered.

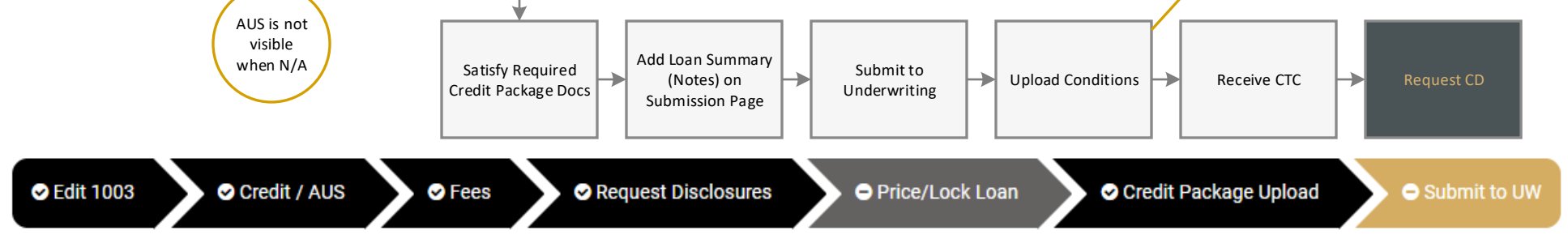
Initial Disclosures



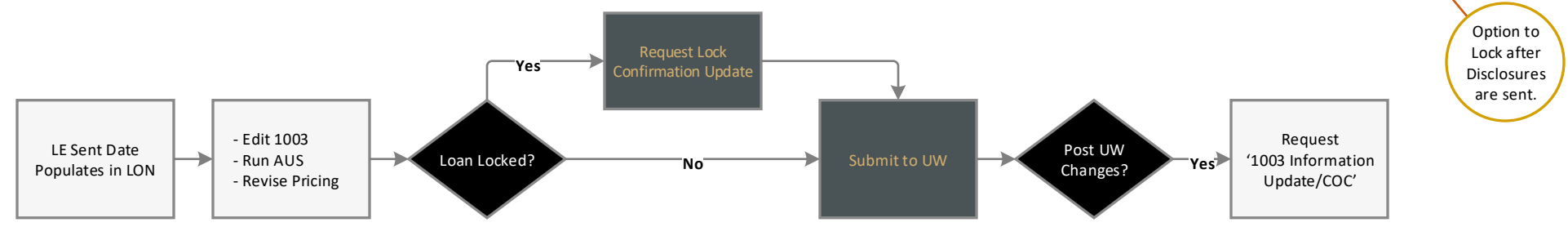
Condition Status Guide

Added - Condition added for Broker to satisfy.
Uploaded - Document successfully uploaded to LON.
Reviewed - Account Manager accepted condition.
AM Re-Requested - AM rejected condition.
UW Re-Requested - UW rejected condition.
Cleared - AM/UW accepted & cleared the condition.
Waived - Underwriter has waived the condition.

Submit to UW



Post-LE Changes



- *Loan Syncs*
- Task Complete
- Optional Task
- Current Task